

# Camp Motorsport

## JOB DESCRIPTION

# MECHANIC

**Summary of Position:** Maintenance and repair of driving instructional program, transportation vehicles, and grounds keeping/maintenance vehicles and related equipment

**Reports To:** Head Mechanic

### **Specific Responsibilities:**

1. Ensure program, transportation, and maintenance/grounds keeping vehicles are properly inspected and maintained.
2. Maintain, inspect, and repair vehicles used in the driving instructional program activities. Ensure that cars/karts are inspected and maintained according to industry protocols and ACA standards.
3. Maintain, inspect, and repair transportation vehicles.
4. Maintain, inspect, and repair grounds keeping and maintenance vehicles & equipment
5. Maintain safe working conditions and ensure that all safety procedures are followed.
6. Move program cars/karts to driving activity areas as needed.
7. Ensure program cars/karts are fueled prior to activity sessions, and that fueling is done in accordance to procedures.
8. Assist in track and trail maintenance
9. Carry out decision making and work in a manner that focuses on the safety of the participants.
10. Encourage respect for camp property, personal property, and facilities.
11. Adhere to *Personnel Policies* and all established rules and regulations for staff conduct.
12. Perform other duties as assigned.

### **Essential Functions:**

1. Mental, Social, and Emotional Resiliency
2. Cognitive, visual, and auditory ability to:
  - Maintain, inspect, and repair vehicles
  - recognize and respond to hazards
  - Communicate effectively with co-workers
  - Implement mechanical repair activities
3. Physical ability to execute the types of manual labor required to maintain, inspect, and repair vehicles, including bending, lifting, and carrying, as well as the safe use of various tools.
4. Physical ability to work, at times, in an outdoor environment, including in extremes of summer heat.
5. Physical, visual, cognitive and auditory abilities to drive and safely operate a motor vehicle.